

Pro Tools 11.2 Keyboard Shortcuts

Global Keyboard Shortcuts:

Change parameters on all tracks	Option +applicable function (listed below)
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Applicable functions: Automation mode; record, solo and mute enables; track heights; solo safes; plug-in insertion; & others

Select multiple contiguous items (tracks, clips, paths)	Click to select first item, then Shift-click another to select all similar items between (listed below)
Select multiple non-contiguous items (tracks, clips, paths)	Click to select first item, then Command-click another to select similar items (listed below)

Applicable items: tracks (click track names); clips in Clip List (click clip names).

Playback and Record:

Start / stop playback	Spacebar
Half-speed playback	Shift+Spacebar
Solo-safe track	Command-click on track Solo button
Center on selection start / end	Left Arrow / Right Arrow keys
Loop playback toggle	Command+Shift+L
Timeline Insertion follows Playback (enable / disable)	Control+N
Enable/disable Pre/Post Roll time	Command+K

Scrub (Jog) / Shuttle:

Temporary Scrub mode when using Selector or Smart Tool	Control-click and drag
Extend selection while scrubbing	Shift-click and drag with the Scrubber tool

Edit Modes and Tools:

Cycle through Edit modes	Single Open Quote (') key, (above the Tab key)
Cycle through Edit tools	Escape (Esc) key
Locate cursor to <i>next</i> clip-boundary or sync point	Tab
Locate cursor to <i>previous</i> clip boundary or sync point	Option+Tab
Extend selection to <i>next</i> clip-boundary	Shift+Tab
Extend selection to <i>previous</i> clip-boundary	Option+Shift+Tab
Extend selection to include <i>next</i> clip	Control+Shift+Tab
Extend selection to include <i>previous</i> clip	Control+Shift+Option+Tab
Return to <i>start</i> of session	Return

Go to <i>end</i> of session	Option+Return
Extend selection to <i>start</i> of session	Shift+Return
Extend selection to <i>end</i> of session	Option+Shift+Return
Set selection start <i>or</i> end during playback	Down Arrow <i>or</i> Up Arrow keys
Select entire clip in Edit window	Double-click with Selector
Select entire track in Edit window	Triple-click with Selector , <i>or</i> single-click in track and press Command+A
Select all clips in all tracks in Edit window	Return , then press Command+A

Editing, Nudging and Trimming:

Nudge back by next Nudge value (Nudge Edit selection and any clips entirely inside the Edit selection)	Minus (-) key (on numeric keypad) or Control+comma (,)
Nudge forward by next Nudge value (Nudge Edit selection and any clips entirely inside the Edit selection)	Plus (+) key (on numeric keypad) or Control+period (.)
Nudge start / end data to right/left by Nudge value (keeps underlying audio and moves start/end)	Shift+Plus (+) <i>or</i> Minus (-) keys
Nudge data within current clip to right/left by Nudge value (keeps clip start/end and moves underlying audio)	Control+Plus (+) <i>or</i> Minus (-) keys
Reverse Trim tool direction when trimming clip	Option+Trim tool
Duplicate clip(s) in Edit Window	Option-click selection and drag to destination
Delete selection in playlist	Backspace or Delete
Constrain audio clip to vertical movement	Control-click to move audio clip with Grabber tool
Snap clip start to stationary playhead or Edit selection start	Control-click new clip with Grabber tool
Snap clip sync point to stationary playhead or Edit selection start	Control-Shift-click clip containing the sync point with Grabber tool
Snap clip end to stationary playhead or Edit selection start	Command-Control-click new clip with Grabber tool

File Menu Commands:

New Session	Command+N
Open Session	Command+O
Close session	Command+Shift+W
Save Session	Command+S

Import Audio to Clip List	Command+Shift+I
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Edit Menu Commands:

Undo	Command+Z
Redo	Command+Shift+Z
Cut	Command+X
Copy	Command+C
Paste	Command+V
Clear	Command+B
Select All	Command+A
Restore Last Selection	Command+Option+Z
Duplicate selection	Command+D
Repeat selection	Option+R
Shift selection	Option+H
Trim Clip to Selection	Command+T
Trim Clip Start to Insertion	Option+Shift+7
Trim Clip End to Insertion	Option+Shift+8
Separate Clip at Selection	Command+E
Heal Separation	Command+H
Consolidate selection	Option+Shift+3

Fades:

Create Fades over selection boundaries (open Fades window)	Command+F
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Track Menu Commands:

New Track	Command+Shift+N
Group Tracks	Command+G (with two or more tracks selected)

Clip Menu Commands:

Mute / Unmute Clips	Command+M
Lock / Unlock Clips	Command+L
Capture Clip	Command+R
Identify Sync Point	Command+Comma (,)

Edit Lock/Unlock the selected clip	Control+L
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Windows Menu Commands:

Show Memory Locations window	Command+5 (on numeric keypad)
QuickTime Movie or Avid Video window	Command+9 (on numeric keypad)

Zoom:

Horizontal zoom in <i>or</i> out	Command+] <i>or</i> []
Vertical zoom in <i>or</i> out (Audio)	Command+Option+] <i>or</i> []
Fill window with selection	Option-click on Zoomer tool, <i>or</i> Option+F
View entire session	Double-click on Zoomer tool, <i>or</i> Option+A
Zoom vertical and horizontal axis	Hold down Command key while dragging the Zoomer tool
Zoom to previous orientation	Option-click on any Horizontal or Vertical Zoom button
Zoom presets 1–5	Control+Zoom preset number (1, 2, 3, 4, or 5 on QWERTY keyboard)

Memory Locations and Markers:

Create Memory Location	Enter (on numeric keypad)
Reset a Memory Location	Control-click on Memory Location button
Delete Memory Location	Option-click on a Memory Location button

Mixing:

Reset a control to default value	Option-click on control
Bypass plug-in insert	Command-click on insert name in Inserts view

Miscellaneous:

Increase or decrease track height	Control+Up Arrow <i>or</i> Down Arrow keys
Timeline Insertion follows Playback (disable/enable)	Control+N
Quit Pro Tools	Command+Q

Scroll Wheel Commands:

Scroll horizontally Shift+Scroll Wheel	Shift+Scroll Wheel
Zoom in/out of timeline	Option+Scroll Wheel in timeline
Zoom in/out of waveforms	Option+Shift+Scroll Wheel in timeline